

DIVISION OF HEALTH SERVICES REGULATION
RHODE ISLAND BOARD OF ATHLETIC TRAINERS

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Friday, April 24, 2015
8:30 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Matthew Culp, AT
George Finn, AT
Louise Humphrey-Arruda, AT
Julie Montalbano

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager
Donna Valletta, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Rhode Island Board of Athletic Trainers was held on Friday, April 24, 2015, at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:30 am on a motion by George Finn and seconded by Louise Humphrey-Arruda. Motion carried.

2. Presentation of the December 5, 2014 Open Session Meeting Minutes

Motion was made by George Finn and seconded by Louise Humphrey-Arruda to accept the Open Session minutes of December 5, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Announcements & Introductions

Donna Valletta introduced Alana Rodriguez as the newly assigned Board Manager for the Rhode Island Board of Athletic Trainers. The board members each provided a brief introduction.

b. License Information

Donna Valletta advised the board that there are currently 194 active Athletic Trainers in Rhode Island. The following identifies the individuals in the order they were licensed since the last board meeting:

Kristin Enty
Matthew McFadden
Elinora Gallogly
Kristen Robillard
Kristen Buglione
Kristina Keddle

c. License Renewals

Donna Valletta informed the board that renewal letter notifications will be mailed next week to all active Athletic Trainers to the address on record at the Department. As many other professional licenses also expire on June 30, 2015, the Department encourages all Athletic Trainers to renew in a timely fashion to avoid license expirations. The board intends to notify the Rhode Island Athletic Trainer Association (RIATA) to communicate the upcoming renewal to its membership to ensure timely renewals.

d. Board Member Recruitment

Donna Valletta provided an overview of the advisory board composition as defined in the statute and regulations and the board member recruitment and approval processes. The board agreed to defer the election of a chairperson, vice-chairperson and secretary to a later date when the board membership is complete.

4. Motion to adjourn to Closed Session

Motion was made by Louise Humphrey-Arruda and seconded by George Finn to adjourn to Closed Session at 8:53 am. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by George Finn and seconded by Louise Humphrey-Arruda at 9:34 am to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

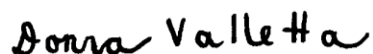
6. Final Actions on all votes taken in Closed Session

- The board reviewed and approved one application and proposed action.

7. Adjournment

The next Rhode Island Board of Athletic Trainers meeting will be held Tuesday, August 4, 2015 at 8:30 am at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Louise Humphrey-Arruda and seconded by George Finn to adjourn at 9:40 am. Motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Donna Valletta". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Donna Valletta
Board Manager
Office of Health Professionals Regulation